



# Bonner County

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## Board of Commissioners

Dan McDonald

Steve Bradshaw

Jeff Connolly

### MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

March 23, 2021 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, March 23, 2021 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners McDonald, Bradshaw & Connolly present. Commissioner McDonald called the meeting to order at 9:00 a.m. The Invocation was presented by Dan York and the Pledge of Allegiance followed.

#### ADOPT ORDER OF THE AGENDA

Commissioner Bradshaw made a motion to add Planning Item #1 Planning & Zoning Time Extension Request, Amendment AM0016-20. This addition is necessary due to timing. Commissioner Connolly seconded the motion. All in favor. The motion passed.

Commissioner Bradshaw made a motion to adopt the order of the agenda as amended. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**PUBLIC COMMENT** – Kevin Moore discussed the year anniversary of the pandemic and deaths from the flu

#### CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for March 16, 2021
- 2) Liquor Licenses: Beet & Basil At The Creek, Sandpoint, ID; Chevron Downtown, Sandpoint, ID
- 3) Invoices Over \$5K: Technology, Road & Bridge
- 4) Plats for Approval: Krivor's Acres File #MLD0080-20, Lilli's Lots File #MLD0009-21, Elk Valley File #MLD0011-21

Commissioner Connolly made a motion to approve the Consent Agenda as presented. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

#### CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY21 Claims Batch #13 \$863,770.09 & Demands in Batch #13 \$440,469.19; **Totaling \$1,304,239.28**

Claims Batch #13	
General Fund	\$ 142,782.12
Road & Bridge	\$ 152,921.41
Airport	\$ 2,637.16
Elections	\$ 7,045.62
Drug Court	\$ 341.88
District Court	\$ 13,811.18

911 Fund	\$	7,492.51
Court Interlock	\$	620.00
Revaluation	\$	133.55
Solid Waste	\$	339,033.82
Tort	\$	104,346.58
Parks & Recreation	\$	152.90
Justice Fund	\$	77,514.90
East Bonner Snowmobile	\$	1,722.16
Waterways	\$	116.24
Grants	\$	12,425.06
Auditors Trust	\$	673.00
Total	\$	863,770.09

Claims Batch #13		
Demands	\$	440,469.19

Commissioner Bradshaw made a motion to approve payment of the FY21 Claims and Demands in Batch #13 Totaling \$1,304,239.28. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding FY21 EMS Claims Batch #13 \$52,528.33 & Demands in Batch #13 \$40,087.00; **Totaling \$92,615.33**

EMS Claims Batch #13		
Ambulance District	\$	52,528.33

EMS Claims Batch #13		
Demands	\$	40,087.00

Commissioner Connolly made a motion to approve payment of the FY21 EMS Claims & Demands in Batch #13 Totaling \$92,615.33. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 3) Action Item: Discussion/Decision Regarding Elections, Records Destruction; **Resolution** Commissioner Bradshaw made a motion to approve Resolution #2021-29 that allows the Elections Office to dispose of the elections records listed on "Exhibit A". Commissioner Connolly seconded the motion. All in favor. The motion passed.

**FAIR – Darcey Smith**

- 1) Action Item: Discussion/Decision Regarding Appointment to the Bonner County Fair Board; **Resolution** Commissioner Connolly made a motion to appoint Laya Blackwenn to the Fair Board and Re-Appoint Gail Curless to the Fair Board as outlined in Resolution # 2021-30. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding MOU, Bonner County Sportsmen’s Association Wildlife Education Building

Commissioner Bradshaw made a motion to approve the MOU between the Bonner County Fair Grounds & Bonner County Sportsmen’s Association Wildlife Education Building as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**ASSISTANCE – Kevin Rothenberger**

1) Action Item: Discussion/Decision Regarding 2020 Board of Community Guardian Report  
Commissioner Connolly made a motion to approve the Board of Community Guardian FY2020 Annual Report. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

**EMS – Jeff Lindsey**

1) Action Item: Discussion/Decision Regarding Budget Adjustment; **Resolution**  
Commissioner Bradshaw made a motion to approve resolution #2021-31 authorizing the Clerk to move \$200,000.00 from 99918-9310 Capitol Buildings to 99918-9390 Capitol Vehicles. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**ROAD & BRIDGE – Steve Klatt**

1) Action Item: Discussion/Decision Regarding 2021 Liquid Asphalt Bid Advertisement  
Commissioner Connolly made a motion to approve this Notice of Advertisement for the 2021 Liquid Asphalt Bid. I also move to authorize the Board Chairman to sign this administratively. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Professional Services Agreement for Blanchard Pit Boundary Survey

Commissioner Bradshaw made a motion to approve the professional services agreement with David Evans and Associates for surveying the boundaries of the Blanchard Pit for a not-to-exceed amount of \$17,998.00. Commissioner Connolly seconded the motion. All in favor. The motion passed.

3) Action Item: Discussion/Decision Regarding 2021 Magnesium Chloride Bid Advertisement  
Commissioner Connolly made a motion to approve this Notice of Advertisement for the 2021 Magnesium Chloride Bid. I also move to authorize the Board Chairman to sign this administratively. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

**TREASURER – Cheryl Piehl**

1) Action Item: Discussion/Decision Regarding Records Destruction; **Resolution**  
Commissioner Bradshaw made a motion to approve Resolution #2021 -32 authorizing the County Treasurer to destroy the attached documents as listed and outlined in the Treasurer's Retention Policy Resolution. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**SHERIFF'S OFFICE – Daryl Wheeler**

1) Action Item: Discussion/Decision Regarding Records Destruction; **Resolution**  
Commissioner Connolly made a motion to approve Resolution #2021- 33 authorizing the Sheriff's Office to destroy the Sheriff's Office and Jail records listed on Exhibit A. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

**BOCC – Claire May**

1) Action Item: Discussion/Decision Regarding Annexation, West Pend Oreille Fire District, 62 Parcels  
Commissioner Bradshaw made a motion to approve the Order of Annexation of 62 parcels of property located in Bonner County, Idaho into the West Pend Oreille Fire District. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**PLANNING – Milton Ollerton**

1) Action Item: Discussion/Decision Regarding Amendment, AM0016-20 Subdivision Ordinance  
Commissioner Connolly made a motion to grant the request to allow the continuation of File AM0016-20 to a date and time certain of April 1, 2021 at 5:30 pm. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

At 9:43 a.m. the meeting was recessed.  
At 9:52 a.m. the meeting was reconvened.

**EXECUTIVE SESSION – Human Resources**

- 1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Human Resources  
Action Item: Discussion/Decision Regarding Hiring

At 9:52 a.m. Commissioner Connolly made a motion to go into Executive Session under Idaho Code § 74-206 (1) (A) Hiring. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – aye. All in favor. The motion passed.

Commissioner McDonald reconvened the meeting 10:06 a.m.

**EXECUTIVE SESSION – Human Resources**

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Human Resources  
Action Item: Discussion/Decision Regarding Personnel

At 10:06 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (B) Personnel. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – aye. All in favor. The motion passed.

Commissioner McDonald reconvened the meeting at 11:07 p.m.

**11:00 a.m. EXECUTIVE SESSION – Human Resources & Technology**

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel  
Action Item: Discussion/Decision Regarding Personnel with Human Resources & Technology

At 11:07 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (B) Personnel. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – aye. All in favor. The motion passed.

Commissioner McDonald reconvened the meeting at 11:41 p.m.  
Commissioner McDonald Adjourned the meeting at 11:41 p.m.

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The following is a summary of the Board of County Commissioners  
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,  
Emergency Meetings and Hearings held during the week of March 16, 2021 – March 22, 2021  
Copies of the complete meeting minutes are available upon request.

On Wednesday, March 17, Assistance was held pursuant to Idaho Code §74-204 (2). The following Files were Approved: 2021-016.

On Tuesday, March 16, 2021 a USFS Update was held pursuant to Idaho Code §74-204 (2).

On Wednesday, March 17, 2021 an Election Canvass was held pursuant to Idaho Code §74-204 (2). Commissioner Connolly made a motion to accept the Bonner County election canvass from the March 9, 2021 Election. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

On Monday, March 22, 2021 a Fairgrounds Workshop was held pursuant to Idaho Code §74-204 (2).

On Monday, March 22, 2021 a Department of Juvenile Corrections Update was held pursuant to Idaho Code §74-204 (2).



Dan McDonald, Chairman

3/30/21

Date

ATTEST: Michael W. Rosedale

By  
Deputy Clerk

